



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

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MCIEAST-MCB CAMLEJBul 1601
ADJ
9 Nov 18

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER
(CDNCO) ASSIGNMENTS FOR THE MONTH OF NOVEMBER 2018

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1D Ch 2
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 10-16 of 29 Jul 16
(c) MCO 10520.3

Encl: (1) NOVEMBER 2018 CDO/CDNCO ROSTER

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

a. This is a 24-hour armed post located at building 1, rooms 130 and 131.

b. Officers and NCOs listed in the enclosure are assigned to CDO/CDNCO on the dates indicated.

c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S Bn) Adjutant. The H&S Bn Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the Green Marine Corps Combat Utility Uniform, covered, with brassard, duty belt, and armed with service weapon.

b. Deadly Force/Weapons Qualification. The CO of H&S Bn will ensure all Marines assigned as the CDO or the CDNCO completes MARINENET course ILEUOF001A (Use of Force). Additionally, CDO's and CDNCO's will ensure they have completed enclosure (5) of reference (a) and it is on file in the CDO/CDNCO binders. These are a one-time requirement for new watchstanders. Additionally, the CO of H&S Bn will ensure watchstanders are qualified with the weapon for this post in accordance with reference (a).

c. CDOs

(1) Briefing

(a) CDOs will report to the MCIEAST-MCB CAMLEJ Chief of Staff (COS) at 0730 on the day of their duty for briefing.

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(b) Weekend and holiday CDOs will report to the COS at 0730 on the last working day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the COS to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors. The CDO is responsible for ensuring the timely and proper execution of morning and evening Colors. The CDO and Bn OOD are required to inspect the color detail and ensure they are trained in executing Colors prior to the sounding of the five minute warning. The CDO will sound all warnings to the color detail.

d. CDNCOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

(b) Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, all duties including the Tuesday CDNCO will also report on the last working day prior to their duty day for briefing.

(2) Posting and Relief. The oncoming CDNCOs, unless otherwise directed, will report at 0745 to observe morning colors. Upon completion of morning colors, the oncoming and off-going CDNCOs will report to the CDO to conduct a post and relief.

(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors, ensure the colors detail has the correct flag, and give the CDO the warnings.

e. Supernumeraries. The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant. The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify H&S Bn and the MCIEAST-MCB CAMLEJ Adjutant immediately.

4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of this Bulletin and the references prior to assuming their post.


T. L. FROEMMING
By direction

9 Nov 18

NOVEMBER 2018 CDO/CDNCO ROSTER

DATE	DAY	DUTY	RANK	LAST NAME	FIRST NAME	QUAL DATE	USE OF FORCE DATE	CO
1	TUE	CDO	CAPT	NGAN	WILLIAM	20180418	20161229	B
		CDNCO	CPL	ARELGONZALEZ	OLGA	20160429	20180706	B
2	FRI	CDO	CAPT	ROCHA	JOSEPH	201711	20180510	B
		CDNCO	CPL	DONAGHEY	LONNIE	20180802	20180124	S
3	SAT	CDO	CAPT	MILLER	JOHN	2010626	20180718	B
		CDNCO	CPL	GALINDO	MIGUEL	20180301	20180716	A
4	SUN	CDO	CAPT	VERCOLLONE	MARK	201712	20181015	B
		CDNCO	CPL	JENSEN	BENJAMIN	20170525	20180627	B
5	MON	CDO	CAPT	FRANKLIN	LUKE	201709	20180718	B
		CDNCO	CPL	REYES	NATHAN	20180524	20180711	B
6	TUE	CDO	CAPT	MCNULTY	TUCKER	20180626	20160717	B
		CDNCO	CPL	CORVERA	ANDREW	20170302	20180723	A
7	WED	CDO	CAPT	HOLTHAUS	ADAM	201805	20180718	B
		CDNCO	CPL	AMSDEN	JACOB	20170217	20180718	A
8	THU	CDO	CWO2	BURGOS	LUIS	201705	20181015	B
		CDNCO	CPL	STALLWORTH	ANTONIO	20180719	20180723	A
9	FRI	CDO	CAPT	URANKAR	BRIAN	201808	20160722	B
		CDNCO	CPL	REYNOSO	VALERIE	20180301	20171011	A
10	SAT	CDO	1STLT	WERNER	DAVID	20180515	20180103	B
		CDNCO	SGT	MCGOWAN	KAPREE	20170803	20180712	B
11	SUN	CDO	CAPT	MILLER	JOHN	20180626	20180718	B
		CDNCO	CPL	CANUP	CHRISTOPHER	20170615 PET	20180810	S
12	MON	CDO	CWO2	BOWEN	RICHARD	201705	20110208	B
		CDNCO	CPL	ROBERTSON	DARRELL	20170818	20180725	A
13	TUE	CDO	CAPT	STRAUSS	CHARLES	20180418	20171102	B
		CDNCO	CPL	ROSE	RACHAEL	20170113	20180725	A
14	WED	CDO	CAPT	ANDERSON	BENJAMIN	201701	20170703	B
		CDNCO	SGT	CORRALEZ	SAVANNAH	20180605	20180120	B
15	THU	CDO	MAJ	ROBINSON	CHRISTOPHER	201712	20180718	B
		CDNCO	CPL	BOROWSKI	ELADIO	20180412	20181015	S
16	FRI	CDO	1STLT	THOMAS	MATTHEW	20180515	20180410	B
		CDNCO	CPL	DONALD	ERIC	20180209	20180810	A
17	SAT	CDO	1STLT	CRAIG	SHUNITA	201709	20180410	B
		CDNCO	CPL	JOHNSON	ISAIAH	20180308	20180813	A
18	SUN	CDO	CAPT	MCGEE	BRENTT	201711	20181017	B
		CDNCO	SGT	DAVILA	FABIOLA	20180621	20181008	B
19	MON	CDO	CAPT	KEANE	TIMOTHY	201805	20180823	B
		CDNCO	CPL	DUTTON	ROBERT	20180202	20180711	A
20	TUE	CDO	CWO4	COURTS	JONATHAN	201609	20140407	B
		CDNCO	SGT	SNODDY	JACOB	20170207	20181009	B
21	WED	CDO	1STLT	SMITH	ALAN	201805	20180220	B
		CDNCO	CPL	GUZMAN	MIGUEL	20180408	20180731	A
22	THU	CDO	CAPT	SIMMERS	SHELDONIA	201703	20180206	B
		CDNCO	CPL	YOUNG	ZARIA	20180621	20180720	A
23	FRI	CDO	1STLT	WOOD	WESLEY	201802	20181017	B
		CDNCO	CPL	REMACHE	DARWIN	20180524	20180725	A
24	SAT	CDO	2NDLT	TRUE	DEREK	201802	20181017	B
		CDNCO	CPL	ARROYO	EFRAIN	20180621	20181015	S
25	SUN	CDO	CAPT	GIBSON	JORDAN	20180322	20170327	B
		CDNCO	CPL	LINKER	DAKOTA	20170113	20180710	A
26	MON	CDO	1STLT	ZIMMERMAN	GEORGE	201707	20180427	B
		CDNCO	CPL	SINCLAIR	KENNETH	20180420	20180712	B
27	TUE	CDO	CAPT	BERTRAND	NATHAN	201703	20180718	B
		CDNCO	SGT	BENAVIDEZ	KAITLYNN	2080706	20180220	B
28	WED	CDO	CAPT	SCHONEWEIS	MATTHEW	20180515	20180718	B
		CDNCO	CPL	MORALES	NOEL	20170310	20180731	A
29	THU	CDO	CAPT	DUKE	JASON	30290529	20170712	B
		CDNCO	CPL	DINGEE	AUSTIN	20180524	20180129	S
30	FRI	CDO	MAJ	OSSIANDER	IZAC	20180418	20180718	B
		CDNCO	CPL	HADDOX	DERRICK	20180930	20181009	A
SUPERNUMERARY		CDO	CAPT	NGAN	WILLIAM	20180418	20161229	B
SUPERNUMERARY		CDNCO	SGT	FARSON	MAGGIE	20180506	20180305	B

Enclosure (1)